



Scent Machine: Professional User Guide

Scan for a
Digital Quick
Guide Version



Startup

Connect the power cord and turn on the white power switch on the side.

The control module on the machine and the app are very intuitive with hints and notes to guide the user.

Using the Buttons

The initial setup can be done before using the mobile app.

Press MENU to light up the screen.

The buttons:

MENU takes you to the menu or back to home screen.

ENTER confirms your changes.

▲▼ Change the values and move you to the next menu item.

▶ Selects the menu item and moves you to the right as you're entering settings.

◀ Returns to previous screen or moves you to the left to re-enter settings.



If the machine is not scheduled to run at the current time, the home screen will display when the next Event is scheduled to come on.

Menu Categories:

- Set Time/Day – for current day and time
- Set Up Events – there are 5 Events. Only one is needed to run the machine. You would have multiple Events if you want the machine to run at different times on the same day, and/or at different settings on different days. For example, if you want the machine to run 9am-5pm Monday-Friday, and 9am-9pm on Saturday-Sunday, then you would use two Events:
 - Event 1: start at 9am, end at 5pm, select M T W Th F as the on-days.
 - Event 2: start at 9am, end at 9pm, select S S as the on-days.
- Machine Info – holds information Customer Care might need to troubleshoot issues, like serial number and software version. Keep scrolling and it also shows which Wi-Fi network the machine is currently set on. If you need to change this, go to the Menu category: WiFi Reset.
- Reset Events – returns all Event settings back to the default settings after you confirm “Yes.” Resetting Events on the machine does NOT override the settings in the app. Setting in the app will override settings on the machine.
- Reset WiFi – removes the WiFi network connection. You can enter the new WiFi connection from the app; this is done when you add the machine in the app.

Installing and Changing the Oil

Unlock the top assembly and lift it straight up from the machine.

Unscrew the 27 oz (800 ml) bottle, fill with fragrance oil. Check White Gasket in Cap to ensure seated. Raise the bottle up onto the top assembly so that the draw-tube goes into the bottle, screw the bottle in place.

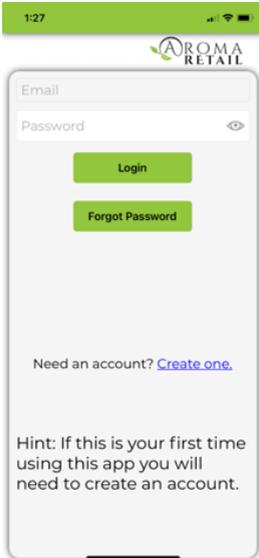
Lower the top assembly back into the machine and lock it in place.



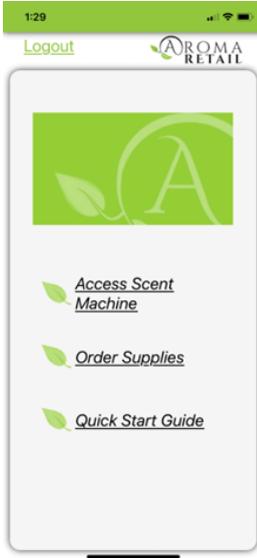
Setting up the APP

GET IT ON
Google Play

DOWNLOAD ON THE
Apple Store



This is a different account from the one you log into at aromaretail.com; you will need to set up a new one if this is your first time on the app.



This is the Home Screen after your account is set up. "Order Supplies" takes you to aromaretail.com to order more fragrance oil. "Quick Start Guide" includes instructions for operating the machine from the control module on the machine.

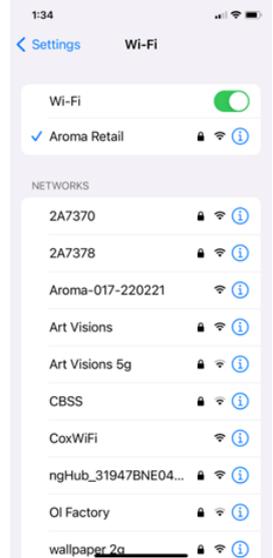
Click Access Scent Machine to edit a connected machine or add a new one.



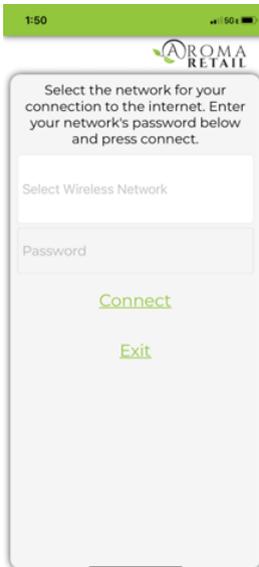
If the antenna icon is not showing on the upper right corner of the screen, try moving it closer to your router and restart it. If the machine was set up before on another wifi network, reset the network by pressing Menu on the machine and scrolling down to WiFi Reset and follow the prompts.



Swipe out of the app and go to your phone's settings to join the machine's network, then come back to the app and click "I'm already connected."



Screenshot of a phone with the machine's network circled.



Select your normal wifi network and enter the password you always use for it. Click "Connect."

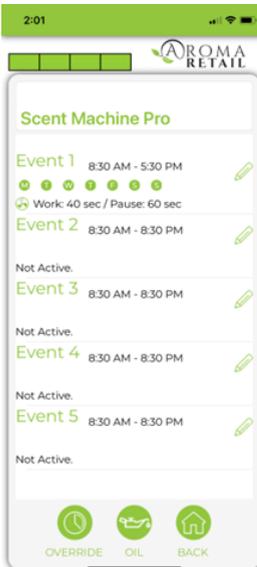


Click "Check" to verify that your phone and the machine are now on your network and to move to the next screen.

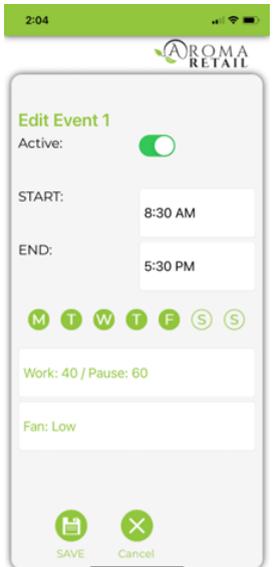


You are now connected to your machine. From here you can add another machine (bottom of screen) or go into the settings of the connected machine by clicking the pencil icon.

You can also rename the machine after you click the pencil.

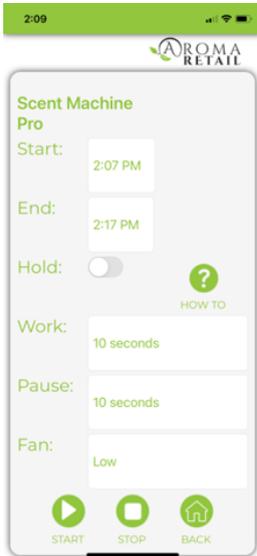


Edit the Events by clicking the pencil icon. Normally only one Event is needed to be active, unless you want your machine to run at different settings during different days. You can also do temporary overrides and enter your oil level from here.

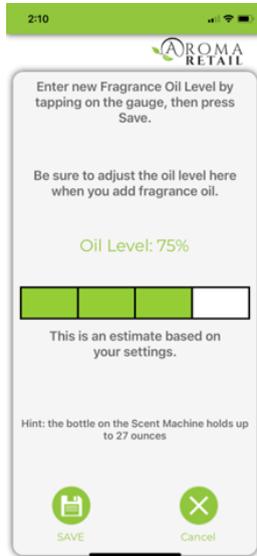


Set the Start and End times for the machine to run each day. Click the days to turn them on/off. This shows M-F as the days the machine will operate. Work/Pause is how long the machine will diffuse and rest at each cycle; this sets the intensity. The Fan blows air over the nozzle to scatter the fragrance.

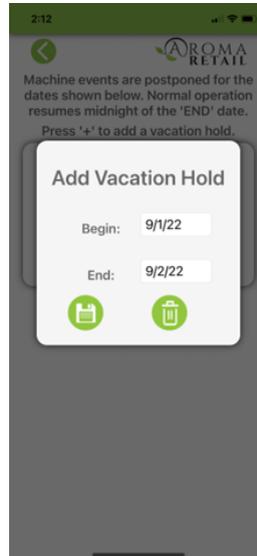
Setting up the APP (Cont.)



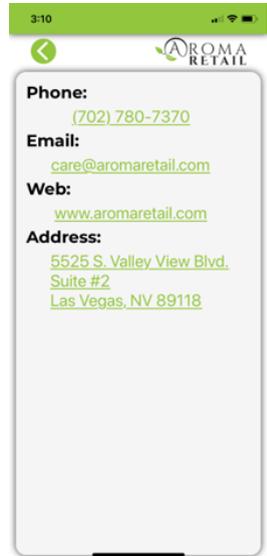
Override: this is the screen you get after clicking Override from the machine settings page. Use this function for when you need to make temporary adjustments.



Oil: be sure to enter the oil level every time you fill the machine by clicking the bar. Get here by clicking "Oil" from the machine settings page.



Vacation Hold shuts off your machines when away, without changing your settings. Get here by clicking "Vacation" from the home screen.



Our contact information is accessed by clicking on the Aroma Retail logo.

For successful first connection to WiFi, phone, and machine, follow these steps with the prompts on the Aroma Retail app:

1. On the machine's control module, press Menu, scroll to WiFi Reset and reset the WiFi. This clears out any previous connections from the machine that might prevent a new connection.
2. The app will prompt you through the WiFi steps. You will be connecting to the machine's local network through the Settings on your phone, then returning to the app to continue. You will then be entering your normal WiFi network from within the app so that your phone can "bring along" your machine onto the WiFi network that covers your space.
- a. IF YOU CANNOT FIND YOUR MACHINE ON YOUR APP after going through the setup process, it is most likely because your phone and the machine are not on the same WiFi network. Your phone and machine need to be on the same WiFi network for the first editing of the machine settings. After that, you will be able to control your machine from anywhere.

How Long the Oil Will Last

A bottle can last anywhere from a month to a year depending on your settings. If you are scenting 2,000 square feet with standard height ceilings, you will probably have the work/pause setting at L1 (3s/160s) and the bottle will last 12 months. If you are scenting 15,000 square feet with high ceilings, you'd have the work/pause settings at L9 (80s/20s) and the bottle will last a month. These are estimations based on consumption studies to give you an idea of what to expect.

DEFAULT SETTINGS:

Event 1 set to run from 8:30am to 8:30pm every day at Level 3 intensity, which is 15 seconds of work with 60 seconds of pause every diffusion cycle. The fan, which scatters the air over the nozzle, is set on Low. Events 2 through 5 have the same default settings but no on-days are selected. Event 1 overrules Event 2, which overrules Event 3, etc.

The app also has a meter to estimate the oil levels.

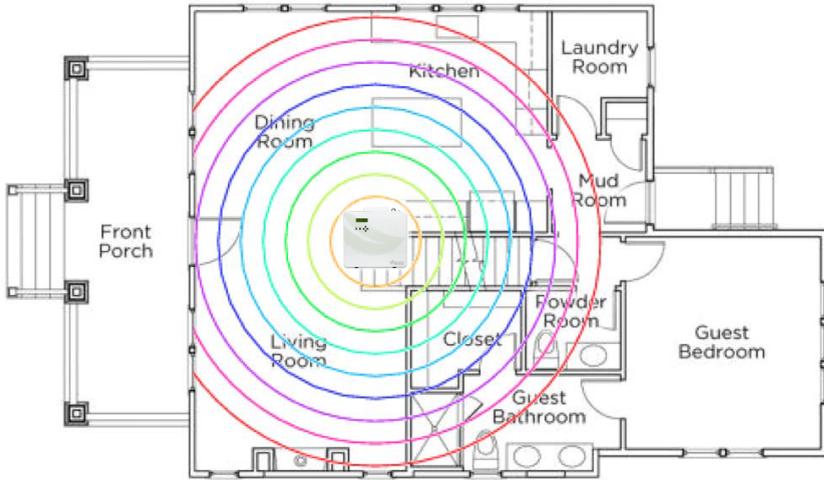
If you run it 12 hours per day, every day, The Table below shows how long a bottle will last:

Work/Pause Setting	Time to Consume 800ml (one bottle)
L1 - 3s/160s	1 year
L2 - 10s/90s	4 months
L3 - 15s/60s	2 months
L4 - 30s/70s	1.5 months
L5 - 40s/60s	1 months
L6 - 60s/60s	4 weeks
L7 - 60s/40s	3 weeks
L8 - 70s/30s	2.5 weeks
L9 - 80s/20s	2 weeks

Keeping the Nozzle Clean

If the nozzle starts whistling or you suspect that the nozzle may be getting clogged, or if you are changing the fragrance oil from a different scent, rinse the bottle out with alcohol and run the machine with a small amount of alcohol in place of fragrance oil for a few cycles to clear out the old scent. If you do not have isopropyl (rubbing) alcohol, vodka works well.

Free Standing / Direct To Space



The best location is in a centralized location with good airflow around the unit.

Setting the machine on the floor or other hard surface is recommended so that you can move it around easily to find that ideal location, and take advantage of the rubber feet on the machine to absorb vibration.

For the wall-mounted option, make sure it is mounted securely.

Use the template to locate the holes on the wall. Find a solid backing/stud or use sinkers for a secure mounting.



TIP: place cloth or something soft between the machine and the wall to absorb vibration.

Use the smooth tapered tip at the point of diffusion (this is the tip that was in place when the machine was shipped).



Scatter Fan



This fan is for changing the way the fragrance drifts away from the machine in the free-standing (not connected to ventilation through a hose) configuration. If you are connecting to ventilation with a hose, this fan should be off as it will not make a difference.

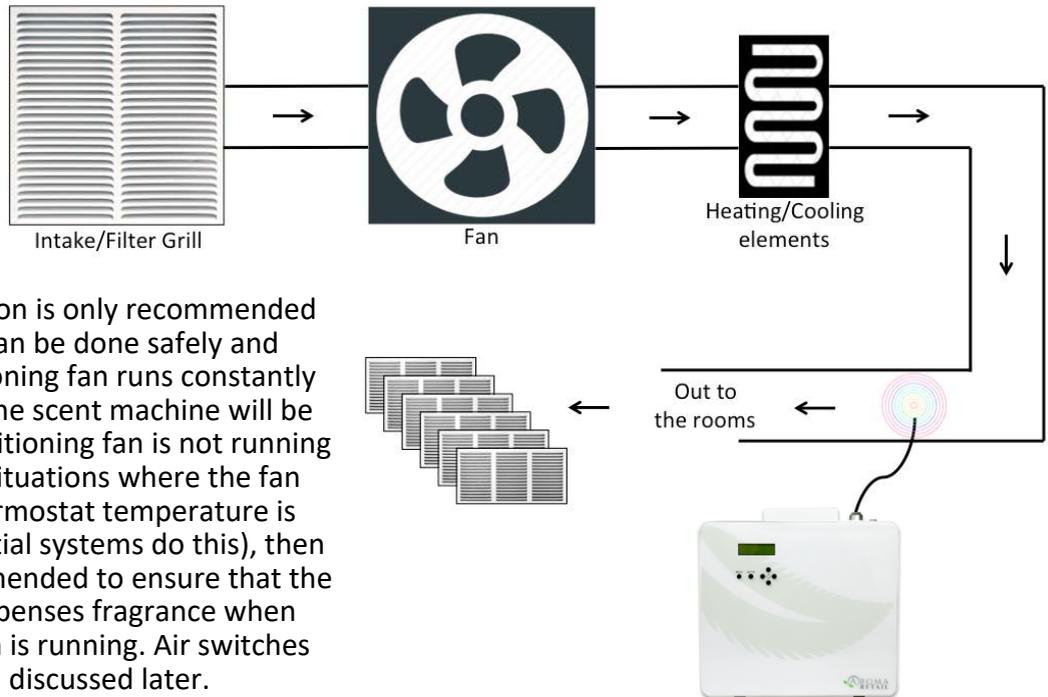
If you want the fragrance to rise straight up from the machine, turn the fan off.

If you want the fragrance to scatter to the side more, then turn this fan on.

While setting your Event time the last question will ask about fan settings. Choose between; High, Medium, Low, or Off by using the ▲▼ buttons. Then press Enter to set.

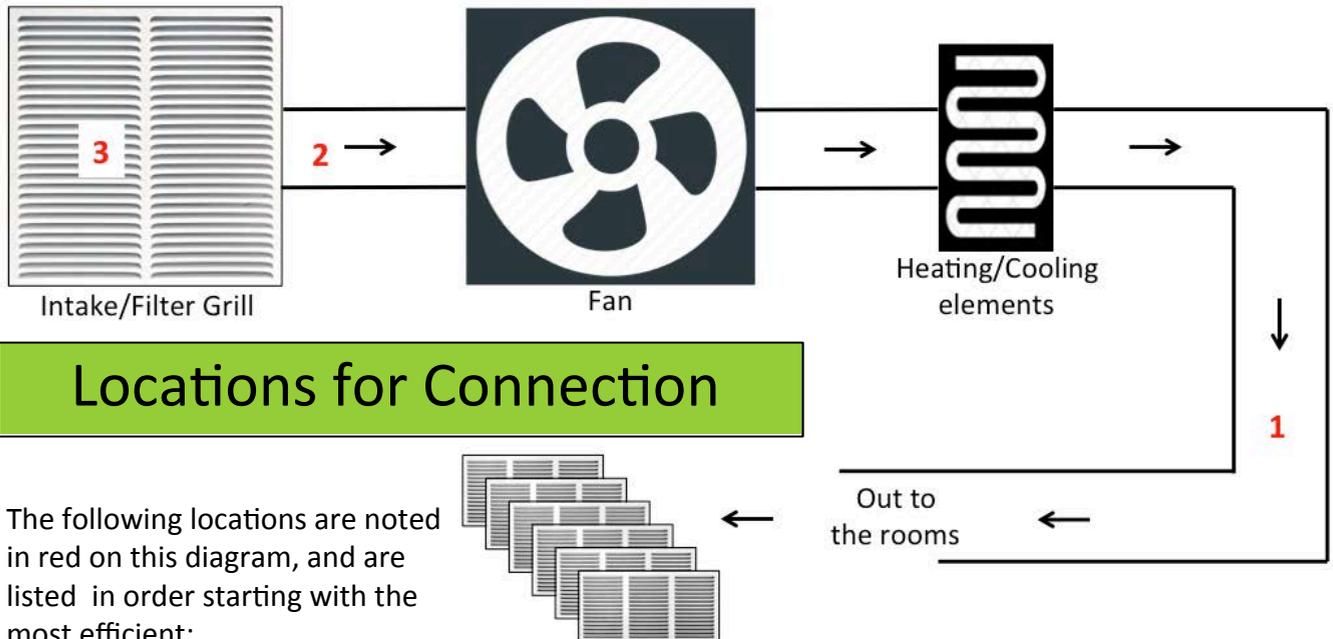


Ventilation-Connected



Connecting to ventilation is only recommended in situations where it can be done safely and where your air conditioning fan runs constantly during the times that the scent machine will be running. If the air conditioning fan is not running constantly, such as in situations where the fan turns off when the thermostat temperature is reached (most residential systems do this), then an air switch is recommended to ensure that the scent machine only dispenses fragrance when the air conditioning fan is running. Air switches are sold separately and discussed later.

Since this scent machine is sold for self-installation, Aroma Retail assumes no liability for damages resulting from the ventilation system connection.



Locations for Connection

The following locations are noted in red on this diagram, and are listed in order starting with the most efficient:

1. Anywhere along the duct between the heating/cooling unit and where the air is delivered to the space.
2. Along the duct between the intake and the fan unit.
3. Inside the intake duct between the air filter and fan unit. If the entire machine fits in this space, this is the easiest way to connect since there would be no tube needed from the nozzle as the machine would just be configured as free-standing.

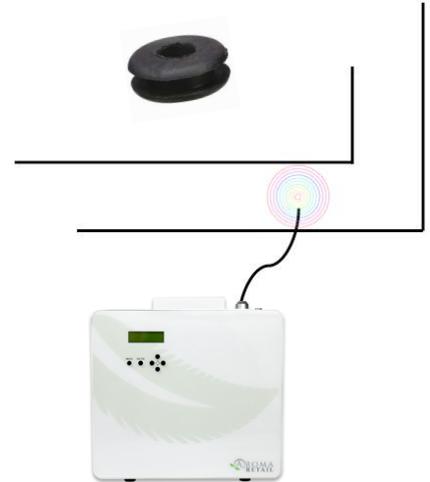
Connecting the Tube

Replace the smooth tapered tip with the quick disconnect adapter at the point of diffusion.

Press down on the plastic ring to insert and remove the tube.

Use a rubber grommet to secure the tube through the duct panel. The included grommet requires a 1/2" hole drilled in the duct panel.

Use 4 feet or less of tubing and make sure the tube continuously slopes up from the machine to the duct to minimize condensation and possible dripping from the dispensing end of the tube.



Optional Air Switch (Sold Separately)

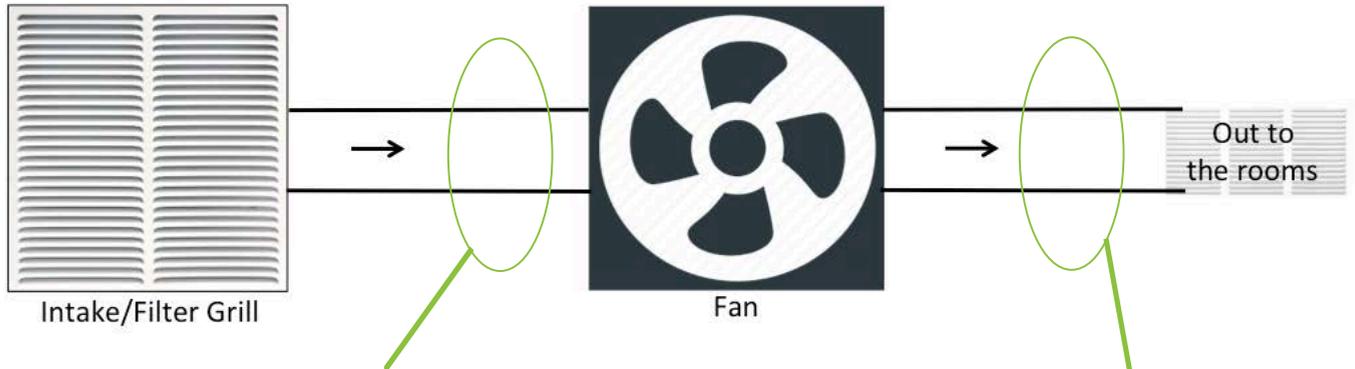
An air switch is recommended to ensure that the scent machine only dispenses fragrance when the air conditioning fan is running. Air switches are sold separately, but every machine comes with the pre-wired port to properly connect an air switch. Located next to the on switch. The fitting and tubing that delivers the fragrance from the nozzle to the air duct are included with every machine. The wiring, air switch, and extra tubing for the air switch are sold separately and included in our HVAC connection kit.



Installing the Air Switch (Sold Separately)



The air switch must be mounted vertically to operate correctly. The position of the inlets doesn't matter—they can face the side, up, or down, just as long as the switch assembly is mounted on a vertical plane.



If the air switch is located between the air filter intake and the air fan, then you will need to set it up to detect LOW pressure when the fan comes on.

If the air switch is mounted inside the duct, then run a tube from the HIGH pressure port to the outside of the duct.

If the air switch is mounted outside the duct, then run a tube from the LOW pressure port to the inside of the duct.

If the air switch is located between the air fan and the air outlets, then you will need to set it up to detect HIGH pressure when the fan comes on.

If the air switch is mounted inside the duct, then run a tube from the LOW pressure port to the outside of the duct.

If the air switch is mounted outside the duct, then run a tube from the HIGH pressure port to the inside of the duct.



Use rubber grommets to protect the tubing and electrical wires wherever they pass through the duct panel. The included grommets require a 1/2" hole.



Insert the white connector of the air switch to the port on the side of the machine. Make sure to line up the plug configurations.

AIR SWITCH NOTES

If the machine is not actually diffusing during the work period of the diffusion cycle, and an air switch is connected, then 999/1,000 the issue is going to be with the air switch not getting enough air pressure from the duct to tell the machine to diffuse. The air switch must be detecting airflow at the beginning of the work period of the diffusion cycle in order for that cycle to diffuse.

It is important to emphasize that air switches are rarely needed, and are highly unreliable simply because there are so many variants in HVAC system pressures. If your HVAC system comes on at least a couple of times every day, you really don't need an air switch.

When disconnecting the air switch from the machine, do not pull on the wires; pull on the connector.

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